$$
\begin{array}{c|c|}
\text { Indian Overseas Bank } & \\
\ldots . . . . . . . . . . . . . \text { Branch } & \begin{array}{c}
\text { Passport size } \\
\text { Photo of } \\
\text { applicant }
\end{array} \\
\text { APPLICATION FOR TERM LOAN FOR } & \\
\text { REPAIR / RENOVATION / UPGRADATION OF HOUSE / FLAT } \\
\text { "HOME IMPROVEMENT SCHEME" (HIS) } &
\end{array}
$$

I hereby apply for a term loan of Rs $\qquad$ repayble in $\qquad$ monthly instalments for the purpose of REPAIR / RENOVATION / UPGRADATION of House / Flat. I confirm having read the terms and conditions of the above scheme and agree to abide by the same. I give below the particulars about me which are true and correct and I have not withheld any information that may be vital for the sanction of the loan applied for by me.

$$
\text { First Name } \quad \text { / Middle Name } \quad \text { Last Name }
$$

1. Name of the applicant: $\qquad$
2. Age $: \ldots \ldots \ldots \ldots .$. Years Date of Birth $\qquad$
3. If married number of children $\&$ other dependants: $\qquad$
4. Residential address: Present address

Permanent address
5. Phone Number : $\qquad$ E-mail ID: $\qquad$
6. Passport Number: $\qquad$ I.T. PAN : $\qquad$ Voters ID No.: $\qquad$
7. Employment Particulars:

Name of Employer:
Designation
Date of Joining:
Date of retirement $\qquad$ Whether confirmed in service: $\qquad$
Office address:
8. Salary Particulars: Gross Salary: Rs $\qquad$ Deductions: Rs $\qquad$ .Net Salary: Rs
(Salary certificate from employer is to be attached)
9. Any other income (proof to be attached): Rs. $\qquad$
10. If the applicant is a professional / in trade / business:

Line of activity: Period in activity: .Years
11. Details of present assets and liabilities (assets such as Insurance policies, NSC immovable property etc \& borrowings from banks and others: Details of assets

| Nature of asset | Location/details | Market value | Whether encumbered |
| :--- | :--- | :--- | :--- |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Details of liabilities:

| Borrowed from | Purpose of loan | Amount of loan | Present outstanding |
| :---: | :---: | :---: | :---: |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

12. Details of Guarantees given: To whom given: $\qquad$
Name of the Principal debtor: $\qquad$ Amount of Guarantee: Rs $\qquad$
13. Details of property to be Repaired / Renovated / Upgraded:

Location and address:
Survey Number: $\qquad$ Plot/Door number: $\qquad$

Street name: $\qquad$ Village: $\qquad$ Taluk: $\qquad$
District: $\qquad$ State: $\qquad$ PINCode: $\qquad$
Total area of the plot: $\qquad$ Built in area: $\qquad$ Plinth area in the case of flat: $\qquad$
Age of the house / flat: $\qquad$ years
14. Whether plan for alteration has been approved / sanctioned by appropriate authority:
(copy of approved plan to be enclosed)
15. Whether the property / plot is free of any encumbrance:
(legal opinion from Bank approved lawyer is to be obtained before sanction of loan)
16. Details of property to be mortgaged: (if it is other than the property repaired/renovated/upgraded)

Survey number: $\qquad$ Plot area: $\qquad$ Built in area: $\qquad$ Market value: Rs $\qquad$

Address:
(legal opinion and valuation certificate from Bank approved lawyer /engineer to be obtained)
17. How the cost is going to be met:

Total estimated cost of repair/renovation/upgradation: Rs.
(estimate /valuation report from Bank approved engineer to be obtained)
Margin money to be brought in by applicant: Rs.
(Source of margin money with proof to be indicated)
Loan amount required: Rs.
Repayment period required:

Signature of the applicant
Place:
Date:

