



इण्डियन ओवरसीज़ बैंक

Indian Overseas Bank

(A Govt of India Undertaking)

केन्द्रीय कार्यालय 763, अण्णा सालै, चेन्नई 600 002

Central Office, 763, Anna Salai, Chennai – 600002

Ref No.: IOB/HRDD/RECT/02-A/2025-26

Dated: 19.07.2025

RECRUITMENT OF COMPANY SECRETARY-DGM (Scale VI)

Revised Eligibility Norms

(Ref: Advertisement No: HRDD/RECT/02/2025-26 Dated: 05.06.2025)

Reference is invited to our advertisement No: HRDD/RECT/02/2025-26 Dated: 05.06.2025, on the captioned subject wherein eligible candidates had been advised to apply for the post of Company Secretary at DGM (Scale VI) level.

The earlier eligibility norms pertaining to experience level were-

The candidate should have an overall experience of 15 years in Banking as an officer or any of the Finance /Insurance listed companies, out of which minimum 5 years should be in Board Secretariat/ Investor Relations handling the Secretarial works of the Bank /Finance or Insurance listed entities.

The revised eligibility norms pertaining to experience level are-

The candidate should have 10 years of experience in Finance /Insurance listed companies out of which minimum 5 years should be in Board Secretariat/Investor Relations handling the Secretarial works of the Bank/Finance or Insurance listed entities.

Please Note

- All other eligibility norms remain unchanged as per the original advertisement dated 05.06.2025.
- The cut-off date for qualification and eligibility norms remain as 01.06.2025.
- We are opening the application window once again for all eligible candidates from **21.07.2025 to 28.07.2025**.
- Candidates who have already applied to the advertisement before need not apply again.

Sd/-
General Manager HR
Central Office
763, Anna Salai
Chennai – 600 002