NATIONAL PENSION SYSTEM (NPS)

SUBSCRIBER REGISTRATION FORM Affix Please Select your Category [Please tick($\sqrt{}$)] recent colour photograph **Government Sector Corporate Sector** Tο 3.5 cm X 2.5 cm NPS Lite/Swavalamban **All Citizen Model** National Pension System Trust. size Dear Sir/Madam, I hereby request that an NPS account be opened in my name as per the particulars given below: * indicates mandatory fields. Please fill the form in English and BLOCK letters with black ink pen. (Refer general guidelines at instructions page) **PERSONAL DETAILS:** Name of Applicant in full Shri ___ Smt. Kumari First Name* Middle Name Last Name d / m m / Date of Birth* У (Date of Birth should be supported by relevant documentary proof) Gender [Please tick ($\sqrt{}$)] Male _ Female ___ Others ___ M i d d I e Father's Name* (Refer Sr. No. 1 of instructions) 2. IDENTITY DETAILS* (Any one of the documents need to be provided) PAN Aadhaar Voter ID Others Name of the ID Passport CORRESPONDENCE ADDRESS DETAILS Flat/Room/Door/Block no. Landmark Premises/Building/Village Road/Street/Lane Area/Locality/Taluk City/Town/District PIN Code State/U.T. **PERMANENT ADDRESS DETAILS** Tick $(\sqrt{})$ in the box in case the address is same as above. Flat/Room/Door/Block no. Landmark Premises/Building/Village Road/Street/Lane Area/Locality/Taluk City/Town/District PIN Code State/U.T. Proof of Address (Correspondence/Permanent) Aadhar card 🔲 Passport 🔲 Voter ID card 🔲 Driving License 🔲 Ration Card 🔲 Registered Lease 🔲 Sale agreement of residence 🖂 Latest Gas Bill# Electricity Bill* Telephone[Landline] Bill* Others (please specify) *Not more than 3 months old. Please refer Sr. No. 2 of the instructions 5. CONTACT DETAILS Landline Phone (with STD Code) Mobile + Do you want to subscribe to SMS Alerts: Yes No 🗌 Mobile number is essential for receiving sms alerts regarding your NPS account OTHER DETAILS (Please refer to Sr no. 3 of the instructions) Occupation Details [please tick($\sqrt{}$)] Private Sector Government Sector Public Sector Business Professional Agriculture ___ NRI Homemaker Student Other (please specify) Please Tick If Applicable Politically exposed person Related to Politically exposed Person Income Range (per annum) Upto 1 lac 1 lac to 5 lac 5 lac to 10 lac 10 lac to 25 lac 25 lac and above **Educational Qualifications** Below SSC SSC HSC Graduate Masters Professionals (CA, CS, CMA, etc.) SUBSCRIBER BANK DETAILS (Please refer to Sr no. 4 of the instructions) Account Type [please tick($\sqrt{}$)] Saving A/c Current A/c Bank A/c Number Bank Name Branch Name **Branch Address** PIN Code Bank MICR Code IFSC Code

SUBSCRIBERS NOMINATION DETAILS* (Please refer to Sr. No . 5 of the instructions)										
Name of the Nominee (You can nominate up to a maximum of 3 nominees and if you desire so please fill in Annexure III (Additional Nomination Form) provided separately)										
Nominee Name F i r s t										
Relationship with the Nominee Date of Birth (In case of Minor) d d / m m / y y y										
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Nominee's Guardian Details (in case of a minor) Nominee's Guardian F i r s t										
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I would	l like to sub	scribe for Tier II Acco	unt also YE	S NO L			submit details in subscribers).	Annexure I. (Tier I	I account is not avai	lable for NPS Lite/
I would	l like my PF	RAN to be printed in H	lindi YE	s 🗌 no 🛭			submit details or	Annexure II		
DENIGI	ON FUND	(DE) SELECTION AN	ID INVESTM	ENT OPTION	*					
 (i) PENSION FUND SELECTION (Tier I): The names of the all PFs are mentioned in the instructions page and are available to the all secto subscribers with following conditions: (i) Government Sector: For Government Subscribers, the following PFs act as default PFs as per the guidelines issued by the Government: (a) LIC Pension Fund Limited (b) SBI Pension Funds Pvt. Limited (c) UTI Retirement Solutions Ltd. (ii) NPS Lite/Swavalamban: NPS Lite Swavalamban is a group choice model where subscriber has a choice of PF and investment option as available with Aggregator (iii) All Citizen Model: Subscribers under All Citizen model has the option to choose the available PFs as per their choice in the table below. (iv) Corporate Model: Subscribers shall have the option to choose the available PFs as per the below table in consultation with their respective Employer. 										
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		on Funds Private Limited	1			-	Government Sector			
		ement Solutions Limited						Available to	Available to All	Available to
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	70									
DECLA	ARATION E	BY SUBSCRIBER* (F	Please refer to	Sr no. 6 of the ir	nstructions)					
Declaration & Authorization by all subscribers I have read and understood the terms and conditions of the National Pension System and hereby agree to the same and declare that the information and documents furnishe by me are true and correct, to the best of my knowledge and belief. I undertake to inform immediately the Central Record Keeping Agency/National Pension System Trus of any change in the above information furnished by me. I do not hold any pre-existing account under NPS. I understand that I shall be fully liable for submission of any fals or incorrect information or documents. I further agree to be bound by the terms and conditions of provision of services by CRA, from time to time and any amendment thereof as approved by PFRDA, wheth complete or partial without any new declaration being furnished by me. I shall be bound by the terms and conditions for the usage of I-pin (to access CRA/NPSCAN and vie details) & T-pin on the CRA website.										
Additional declaration by Swavalamban subscriber I have read/explained to me and understood the Swavalamban guidelines and I meet the prescribed eligibility criteria for assistance under the scheme. I also undertake t adhere to the prescribed contribution limit of minimum Rs. 1000/- and maximum of Rs. 12000/-, failing which the Central Government contribution credited to my accour may be forfeited along with such interest rates as may be prescribed.										
Declaration under the Prevention of Money Laundering Act, 2002 I hereby declare that the contribution paid by me/on my behalf has been derived from legally declared and assessed sources of income. I understand that NPS Trust has the right to peruse my financial profile or share the information, with other government authorities. I further agree that NPS Trust has the right to close my PRAN in case I am found violating the provisions of any law relating to prevention of money laundering.										
Date d d I m m I y y y										
Place :										
					Signature/Thumb Impression* of Subscriber in black ink					
(* LTI in case of male and RTI in case of female)										
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Stamp and Signature of the Employer/PoP/Aggregator:										

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INSTRUCTIONS FOR FILLING THE SUBSCRIBER REGISTRATION FORM

General Guidelines

- (a) Please fill the form in legible handwriting so as to avoid errors in your application processing. Please do not overwrite. Corrections should be made by cancelling and re-writing and such corrections should be countersigned by the applicant. Each box, wherever provided, should contain only one character (alphabet / number / punctuation mark) leaving a blank box after each word.
- (b) Applications incomplete in any respect and/or not accompanied by required documents are liable to be rejected. The application is liable to be rejected if mandatory fields are left blank or the application form is printed back to back
- (c) The subscriber should not sign across the photograph. The photograph should not be stapled or clipped to the form. If there is any mark on the photograph such that it hinders the clear visibility of the face of the subscriber, the application shall not be accepted.
- (d) Copies of all the documents submitted by the applicant should be self-attested and accompanied by originals for verification by the nodal office.
- (e) Name and Address of the applicant mentioned on the form, should match with the documentary proof submitted.
- (f) The subscriber's thumb impression should be verified by the DDO/PAO/DTO/designated officer of POP-SP/Aggregator
- (g) Government employees (mandatorily covered under NPS) may submit their application for Tier II to any POP-SP of their choice. The list of POP-SPs rendering services under NPS is available on CRA website http://www.npscra.nsdl.co.in

S.No	Item No.	Item Details	Instructions					
		Date of Birth	Please ensure that the date of birth matches as indicated in the document provided in the support. i. If father's name has more than 30 digits, you may fill Annexure II for the same. ii. Father's name is mandatory. However, if applicant does not want to provide father's name, he/she has an option to provide.					
1	1	Father's Name						
			S.No	Proof of Identity (Copy of any one)	S.No	Proof of Address (Copy of any one)		
			1	Passport issued by Government of India.	1	Passport issued by Government of India		
		Identity, Correspondence & Permanent address details	2	Ration card with photograph.	2	Ration card with photograph and residential address		
			3	Bank Pass book or certificate with Photograph.	3	Bank Pass book or certificate with photograph and residential address		
			4	Certificate of the POP bank for an existing Bank customer.	4	Certificate of the POP bank for an existing Bank customer.		
			5	Voters Identity card with photograph and residential address.	Voters Identity card with photograph and residential address			
			6	Valid Driving license with photograph	6	Valid Driving license with photograph and residential address		
	2, 3 & 4		7	Certificate of identity with photograph signed by a Member of Parliament or Member of Legislative Assembly	7	Letter from any recognized public authority at the level of Gazetted officer like District Magistrate, Divisional commissioner, BDO, Tehsildar, Mandal Revenue Officer, Judicial Magistrate etc.		
			8	8 PAN Card issued by Income tax department		Certificate of address with photograph signed by a Member of Parliament or Member of Legislative Assembly		
2			9	Aadhar Card / letter issued by Unique Identification Authority of India	9	Aadhar Card / letter issued by Unique Identification Authority of India clearly showing the address		
			10	Job cards issued by NREGA duly signed by an officer of the State Government	10	Job cards issued by NREGA duly signed by an officer of the State Government		
			11	Identity card issued by Central/State government and its Departments, statuary/ Regulatory Authorities, Public Sector Undertakings, Scheduled commercial Banks, Public Financial Institutions, Colleges affiliated to universities and Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council etc.	11	The identity card/document with address, issued by any of the following: Central/State Government and its Departments, Statuary/Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions for their employees.		
			12	Photo Identity Card issued by Defence, Paramilitary and Police departments.	12	Latest Electricity/water bill in the name of the Subscriber showing the address (less than 3 months old)		
			13	Ex-Service Man Card issued by Ministry of Defence to their employees.	Latest Telephone bill in the name of the Subscriber showing the address (less than 3 months old)			
			14	Photo Credit card.		Latest Property/house Tax receipt (not more than one year old)		
			Note			Existing valid registered lease agreement of the house on stamp paper (in case of rented/leased accommodation)		
			 Note: (i) If the address on the document submitted for identity proof by the prospective customer is same as that declared by him/her in the account opening form, the document may be accepted as a valid proof of both identity and address. (ii) If the address indicated on the document submitted for identity proof differs from the current address mentioned in the account opening form, a separate proof of address should be obtained. All future communications will be sent to correspondence address. If correspondence & Permanent address are different, then proof for both have to be submitted. (iii) In case of Government subscribers, the KYC documents may be submitted within a period of 30 days after generation of PRAN 					
	6	Other Details (Occupation Details)	An NRI subscriber would need to furnish an Indian address for communication and bank details within India. Fund transfers by would be subject to regulatory requirements as prescribed by RBI from time to time and FEMA requirements.					
3		Politically Exposed Person				have been entrusted with prominent public functions in a foreign or politicians, senior government, judicial or military officials, senior officials.		
4	7	Subscriber's Bank Details	For Tier I, bank details are optional. For activation of Tier II, bank details are mandatory. Please attach a Cancelled cheque (containing Subscriber Name, Bank Account Number and IFS Code) or Bank Certificate containing Name, Bank Account Number and IFS code, for direct credit or electronic transfer. In case if the cheque is not preprinted with name, additionally, a copy of the bank passbook or bank certificate containing Name, Bank Account Number and IFS code should be submitted.					
5	8	Subscriber's Nomination Details	In case of more than one nominee, percentage share value for all the nominees must be integer. Decimals/Fractional values shall not be accepted in the nomination(s). Sum of percentage share across all the nominees must be equal to 100. If sum of percentage is not equal to 100, entire nomination will be rejected.					
6	12	Declaration by Subscriber	Signature / Thumb impression should only be within the box provided in the form. Thumb impression, if used, should be attested by the nodal officer with the official seal and stamp. Left Thumb Impression in case of male and Right Thumb Impression in case of female.					

General Information for Subscribers

- a) The Subscriber can obtain the status of his/her application from CRA and their designated nodal officer.
- b) Subscribers are advised to retain the acknowledgement slip signed/ stamped by the designated nodal officer where they submit the application.
 - For more information / clarifications, contact CRA:

Website: https://www.npscra.nsdl.co.in

Call: 022-2499-4200

e-mail: info.cra@nsdl.co.in

Address: Central Recordkeeping Agency, NSDL e-Governance Infrastructure Limited, 1st Floor, Times Tower, Kamala Mills Compound, Senapati Bapat Marg,

Lower Parel (W), Mumbai - 400 013.

Checklist before submitting the form – New Pension Scheme Forms are to be scanned and hence follow instructions scrupulously

❖ Application has to be filled in black ink only.

- There should be no seal or signature on photo and the colour photo should be of the size specified. The photograph should not be stapled or clipped to the form. If there is any mark on the photograph such that it hinders the clear visibility of the face of the subscriber, the application shall not be accepted.
- ❖ Please fill the form in legible handwriting so as to avoid errors in your application processing. Please do not overwrite. Corrections should be made by cancelling and re-writing and such corrections should be countersigned by the applicant. Each box, wherever provided, should contain only one character (alphabet / number / punctuation mark) leaving a blank box after each word.
- ❖ Signature / Thumb impression should only be within the box provided in the form (Pg 2). Thumb impression, if used, should be attested by the nodal officer with the official seal and stamp. Left Thumb Impression in case of male and Right Thumb Impression in case of female.
- ❖ Attach self attested photocopies of ID proof, address proof for CORRESPONDENCE address and Date of Birth proof. (Read instructions for the proofs that can be submitted. Please note that Bank Pass Book should be affixed with photo). If correspondence & Permanent address are different, then proof for both have to be submitted.
- ❖ All future communications will be sent to correspondence address. If the member is not having address proof for the present address, he/she can send Employer certificate with photo affixed and signed by the authorized person to the effect that he/she is residing in the present address.
- ❖ Member has to fill his roll number on page no: 3 (For Corporate Subscribers) under column "Employee ID". Members are advised not to write the Date of Joining and Date of Retirement details. It will be filled by us. The Corporate Regd. No. allotted by CRA is: 5501226 and CBO No. allotted by CRA is: 6501213. Branch Manager or authorized person should sign and affix rubber stamp in the column provided.
- SI no 10 need not be filled as the decision regarding selection of PFM & investment option vests with Central Office.
- ❖ Those who want their PRAN card to be in HINDI have to SUBMIT Annexure II CSRF1.
- ❖ One can nominate up to a maximum of 3 nominees and if you desire so please fill in Annexure III (Additional Nomination Form) provided separately. Percentage share value for all the nominees must be integer. Decimals/Fractional values shall not be accepted in the nomination(s). Sum of percentage share across all the nominees must be equal to 100. Your relationship with the nominee should be written.
- ❖ Three set of applications should be filled in which original copy to CO, one to RO and retain one copy in the member's personal file. Applications should be forwarded to us through RO.
- Applications incomplete in any respect and/or not accompanied by required documents are liable to be rejected. The application is liable to be rejected if mandatory fields are left blank or the application form is printed back to back.