



Indian Overseas Bank  
Regional Office Chennai I

**Engagement of Jewel Appraiser**

Regional Office Chennai - I Seeks applications from eligible candidates, to be engaged as full time Jewel Appraiser to work on commission basis in the branches situated at Chennai City only.

Interested individuals may send their filled in application to Indian Overseas Bank, Chennai – I Regional Office, Annexe Building, III Floor, No 763, Anna Salai, Chennai 600002 as per the format enclosed along with a recent passport size photograph with duly signed KYC documents such as PAN card, Aadhaar card etc., for further processing and selection, subject to the terms & conditions as below:

1. The Applicant should be only from Chennai City.
2. The Applicant age should be less than 60 years and well experienced for a minimum period of 05 -10 years of assaying.
3. The Applicant should be able to read and write in Tamil & English.
4. **Community certificate** should be submitted along with the application for the applicant who hails from Goldsmith family and have an experience of 05 - 10 years.
5. The Applicant **other than** Goldsmith community should have undergone necessary training for assaying from any recognized organization and the copy of the **Jewel Assaying certificate** is to be submitted along with the application.
6. The Applicant should produce **two credit reports** from respectable persons preferably known to the bank.
7. The Applicant should not be in any appraising panel of other banks.

The Top of envelop should be mentioned with "Engagement of Jewel Appraiser."

**The Engagement of Jewel Appraiser depends upon satisfying the norms of due diligence as laid down by the bank and this arrangement should not be construed to mean as one of employment in the service of the Bank.**

Decision of bank in all matters regarding eligibility, selections would be final and binding on all candidates. No Representation or correspondents will be entertained by the bank in this regard.

Application for the Post of Full Time Jewel Appraiser on Commission Basis

Name :

Father's Name :

Gender :

Date of Birth :

Religion :

Nationality :

Community :

Present Address :

Permanent Address:

Phone Number :

Qualification :

Training :

Experience :

PAN Number :

Aadhaar Number :

Present Employment:

Reference with Add:

Mobile Number :

Photo

I hereby declare that information furnished above is true to the best of my knowledge.

Thanking you,

Date :

Place :

Yours faithfully,

**Annexure – A**  
**Testimonial (1)**  
**Certificate**

This is to certify that Mr/MS ..... Residing at  
.....  
.....is personally known to me for the past..... Years.

- a) He/She hails from a goldsmith family and experienced in assaying the weight, value and fineness of gold ornaments and fineness of gold ornaments studded with or without stones.
- b) He/She has a good, satisfactory tract record skill-set of goldsmith works.
- c) He/She has good experience in the line of activity for past ..... years.
- d) His/her Character is good and he/she is honest in his dealings/works with Public
- e) His/her conduct is good.

(Signature)

Name :

Address:

Account with IOB .....Branch

Account Number.....

Place:

Date :

**Annexure – A**  
**Testimonial (2)**  
**Certificate**

This is to certify that Mr/MS ..... Residing at  
.....  
.....is personally known to me for the past..... Years.

- a) He/She hails from a goldsmith family and experienced in assaying the weight, value and fineness of gold ornaments and fineness of gold ornaments studded with or without stones.
- b) He/She has a good, satisfactory tract record skill-set of goldsmith works.
- c) He/She has good experience in the line of activity for past ..... years.
- d) His/her Character is good and he/she is honest in his dealings/works with Public
- e) His/her conduct is good.

(Signature)

Name :

Address:

Account with IOB .....Branch

Account Number.....

Place:

Date :